

TOWN OF WISTER, OKLAHOMA

ANNUAL BUDGET

FY 22/23

RECEIVED

JUN 17 2022

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and Inspector

LeFlora

TOWN OF WISTER
FY 22/23 ANNUAL BUDGET

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TOWN OF WISTER
FY 22/23 ANNUAL BUDGET
BUDGET MESSAGE

TO: BOARD OF TRUSTEES AND CITIZENS OF WISTER

**THE FY 22/23 ANNUAL BUDGET FOR THE TOWN OF WISTER IS
A BALANCED BUDGET.**

HIGHLIGHTS OF THE BUDGET ARE LISTED AS FOLLOWS”

- **VARIOUS CAPITAL EXPENDITURES ARE BUDGETED FOR
THE FUNDS AS DETAILED IN THE FUND BUDGET
SCHEDULES.**

**THE BUDGET PRESENTED TO YOU IS A BALANCED BUDGET
PREPARED IN ACCORDANCE WITH THE OKLAHOMA
MUNICIPAL BUDGET ACT IN TITLE 11 OF THE OKLAHOMA
STATUTES.**

RESPECTFULLY SUBMITTED,



BILLY TERRY, MAYOR

TOWN OF WISTER, OKLAHOMA

BUDGET SUMMARY

FY 22/23

**TOWN OF WISTER, OK
ADOPTED BUDGET SUMMARY
FY 22-23**

<u>RESOURCES</u>	<u>GENERAL FUND</u>	<u>WISTER PUBLIC WORKS</u>	<u>TOTAL</u>
Taxes	\$ 449,620.00	-	\$ 449,620.00
Charges for Services	-	\$ 436,200.00	\$ 436,200.00
Fines & Forfeitures	\$ 97,000.00	-	\$ 97,000.00
Fire Dept. Income	\$ 67,600.00	-	\$ 67,600.00
Miscellaneous Income	\$ 3,998.00	\$ 1,300.00	\$ 5,298.00
Interest Income	-	\$ 80.00	\$ 80.00
TOTAL REVENUES	\$ 618,218.00	\$ 437,580.00	\$ 1,055,798.00
Transfers In	-	-	-
Lease Proceeds	-	-	-
Fund Balance	-	-	-
TOTAL RESOURCES	<u>\$ 618,218.00</u>	<u>\$ 437,580.00</u>	<u>\$ 1,055,798.00</u>
 <u>EXPENDITURES AND USES</u>			
General Government	\$ 261,621.00	-	\$ 261,621.00
Police	\$ 204,135.00	-	\$ 204,135.00
Fire	\$ 28,844.00	-	\$ 28,844.00
Clerk	\$ 600.00	-	\$ 600.00
Water/Sewer/Trash	-	\$ 374,157.00	\$ 374,157.00
Capital Outlay	\$ 44,277.00	\$ 12,500.00	\$ 56,777.00
Debt Service	\$ 78,741.00	\$ 50,923.00	\$ 129,664.00
TOTAL EXPENDITURES	\$ 618,218.00	\$ 437,580.00	\$ 1,055,798.00
Transfers Out	-	-	-
Fund Balance	-	-	-
TOTAL EXPENDITURES AND USES	<u>\$ 618,218.00</u>	<u>\$ 437,580.00</u>	<u>\$ 1,055,798.00</u>

PUBLIC NOTICE OF PROPOSED BUDGET HEARING

A public hearing on the FY 22-23 Town of Wister Budget will be held at 6:30 p.m. on June 6TH, 2022 at the Wister Town Hall for the purposes of discussing and developing the Town budget for the fiscal year beginning July 1, 2022. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed FY 22-23 budget is available in the office of the Town Clerk.

TOWN OF WISTER, OKLAHOMA

FUND BUDGET SCHEDULES

FY 22/23

FUND BUDGET SUMMARY		FISCAL YEAR <u>2022-23</u>		
<u>FUND: GENERAL</u>				
	PRIOR ACTUAL FY 20-21	CURRENT BUDGET FY 21-22	CURRENT YEAR ACTUAL TO DATE 4-30-22	BUDGET YEAR FY 22-23
	ESTIMATED REVENUES:			
TOWN SALES TAX	129,678	123,333	118,245	152,000
POLICE SALES TAX	47,420	45,833	42,060	50,000
FIRE SALES TAX	47,420	45,833	42,060	50,000
FRANCHISE TAX	21,715	19,400	20,228	20,400
USE TAX	-	12,000	30,064	24,000
CIGERATTE TAX	2,618	2,500	2,003	2,500
ALCOHOLIC BEVERAGE TAX	16,779	15,000	14,346	16,000
COMMERCIAL VEHICLE TAX	7,645	8,700	6,828	8,700
GASOLINE EXCISE TAX	1,808	3,300	1,547	3,000
USE TAX STREET & ALLEY	74,463	48,000	40,000	48,000
FINES AND FORFEITURES	80,187	94,476	105,650	97,000
OCCUPATIONAL BEV TAX	2,805	2,300	1,500	2,300
FIRE DEPT. REVENUE	26,059	24,500	25,774	67,600
POLICE DEPT. REVENUE	61,664	60,000	64,853	72,720
DISPENSARY FEE	-	1,250	-	-
MISC. REVENUE	96,073	2,549	101,170	3,998
INTEREST INCOME	0	200	-	-
TOTAL REVENUE	\$ 616,333	\$ 509,175	\$ 616,330	\$ 618,218
TRANS IN WPWA	-	-	-	-
FUND BALANCE	-	-	-	-
TOTAL RESOURCES	\$ 616,333	\$ 509,175	\$ 616,330	\$ 618,218
PROPOSED EXPENDITURES:				
GENERAL GOVERNMENT	192,802	226,726	338,277	261,621
POLICE	159,773	184,125	132,960	204,135
FIRE	32,252	22,785	19,380	28,844
CLERK	600	600	500	600
TOTAL DEPARTMENTS				
CAPITAL OUTLAY	26,993	26,500	44,703	44,277
DEBT SERVICE	44,309	48,439	36,797	78,741
TRANS OUT WPWA	-	-	-	-
FUND BALANCE	159,604	-	\$ 43,713	-
TOTAL	\$ 616,333	\$ 509,175	\$ 616,330	\$ 618,218

FUND BUDGET SUMMARY					
FUND: WISTER PUBLIC WORKS			FISCAL YEAR 22-23		
	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL TO DATE 4-30-22	BUDGET YEAR FY 22-23	
ESTIMATED REVENUES:					
WATER/SEWER/TRASH					
WATER SERVICES	278,897	278,500	238,784		288,500
SEWER SERVICES	90,261	85,000	78,905		87,500
TRASH COLLECTED	58,673	53,500	52,980		58,000
NEW USER TAP FEES	900	1,800	1,000		2,200
MISCELLANEOUS	465	1,600	1,425		1,300
INTEREST	72	75	56		80
TOTAL REVENUE	429,268	420,475	\$ 373,150		437,580
LEASE PROCEEDS	-	-	-		-
GRANTS	-	-	-		-
TRANSFERS IN - GENERAL	-	-	-		-
FUND BALANCE	-	-	-		-
TOTAL RESOURCES	\$ 429,268	\$ 420,475	\$ 373,150		\$ 437,580
PROPOSED EXPENDITURES:					
PERSONAL SERVICES	159,156	173,371	139,361		159,457
MATERIALS & SUPPLIES	21,600	28,160	34,824		34,087
OTHER SERVICES & CHARGES	183,097	175,121	160,917		180,613
DEPT. SUBTOTAL					
CAPITAL OUTLAY	2,095	8,500	2,698		12,500
DEBT SERVICE	26,323	35,323	29,436		50,923
TRAN OUT - GENERAL	-	-	-		-
FUND BALANCE	36,997	-	5,915		-
TOTAL BUDGET	\$ 429,268	\$ 420,475	\$ 373,150		\$ 437,580
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALEN		FY 20-21	FY 21-22	FY 22-23	
		3	3	2.5	
DEBT SERVICE: NOTES					
CAPITAL OUTLAY: NOTE					
WATER EQUIPMENT					
WATER UPGRADES					
SEWER EQUIPMENT					
SEWER UPGRADES					

TOWN OF WISTER
FY 22-23

FUND TYPES:

GENERAL FUND

ACCOUNT TITLE	ACCT CODE	CLERK	DEPARTMENTS			TOTAL	PUBLIC
			GENERAL GOV'T	POLICE	FIRE	GENERAL FUND	WORKS AUTHORITY
PERSONAL SERVICES: 6100s							
SALARIES AND WAGES	6110	-	107,129	119,552	-	226,681	109,263
GROUP HEALTH INSURANCE	6120	-	13,618	15,638	-	29,256	24,526
SOCIAL SECURITY (FICA)	6130	-	6,642	6,567	-	13,209	6,774
MEDICARE EXPENSE	6135	-	1,553	1,536	-	3,089	1,584
WORKMANS COMP. INSURANCE	6140	-	3,214	6,355	-	9,569	3,278
UNEMPLOYMENT INSURANCE	6150	-	1,071	1,059	-	2,130	1,093
RETIREMENT	6160	-	2,533	8,104	1,600	12,237	5,000
ALLOWANCES	6170	-	4,900	-	-	4,900	7,939
SUBTOTAL			\$ 140,660	\$ 158,811	\$ 1,600	\$ 301,071	\$ 159,457
MATERIALS & SUPPLIES: 6200s							
OFFICE SUPPLIES	6210	-	9,300	250	-	9,550	5,160
GAS AND OIL	6260	-	4,000	12,000	11,000	27,000	3,000
STREET MATERIALS	6270	-	20,850	-	-	20,850	-
DRAINAGE MAINTENANCE	6272	-	-	-	-	-	-
OTHER MATERIALS & SUPPLIES	6290	-	4,400	3,234	-	7,634	25,927
SUBTOTAL			\$ 38,550	\$ 15,484	\$ 11,000	\$ 65,034	\$ 34,087
OTHER SERVICES & CHARGES: 6300s							
EMERGENCY MANAGEMENT	6300	-	1,800	-	-	1,800	-
ANIMAL CONTROL	6301	-	1,200	-	-	1,200	-
PAVILION	6302	-	1,200	-	-	1,200	-
PARK	6303	-	2,400	-	-	2,400	-
LIBRARY	6304	-	4,000	-	-	4,000	-
COUNCIL FEES	6305	600	5,400	-	-	6,000	-
CONDEMNED PROPERTY	6306	-	17,861	-	-	17,861	-
JUDICIAL	6307	-	-	19,800	-	19,800	-
CONTRACTED SERVICES	6320	-	2,500	-	-	2,500	67,000
FIREMAN FEES	6321	-	-	-	6,000	6,000	-
UTILITIES	6330	-	14,700	-	-	14,700	8,700
TELEPHONE	6331	-	6,900	2,000	-	8,900	3,890
VEHICLE MAINTENANCE	6340	-	-	3,240	-	3,240	-
BUILDING MAINTENANCE	6341	-	-	-	-	-	-
EQUIPMENT MAINTENANCE	6342	-	-	-	-	-	1,500
PROPERTY INSURANCE	6350	-	4,000	-	-	4,000	4,000
VEHICLE & EQUIP. INSURANCE	6351	-	-	-	-	-	4,000
LIABILITY INSURANCE	6352	-	5,000	-	-	5,000	-
SURETY BOND	6353	-	250	-	-	250	100
PERMIT FEE	6360	-	-	-	-	-	3,500
BANK CHARGES	6361	-	-	-	-	-	173
LEGAL FEES	6362	-	6,200	-	-	6,200	5,500
ACCOUNTING & AUDITING	6363	-	6,000	-	-	6,000	-
ADVERTISING	6370	-	500	-	-	500	500
PUBLICATIONS	6371	-	-	300	-	300	-
MEMBERSHIPS & DUES	6372	-	500	-	1,100	1,600	-
UNIFORMS	6380	-	500	1,000	5,894	7,394	250
TRAINING	6381	-	1,500	500	1,000	3,000	500
WATER PURCHASES	6390	-	-	-	-	-	75,000
WATER ANALYSIS	6391	-	-	-	-	-	6,000
MISCELLANEOUS	6399	-	-	3,000	2,250	5,250	-
SUBTOTAL		\$ 600	\$ 82,411	\$ 29,840	\$ 16,244	\$ 129,095	\$ 180,613
CAPITAL OUTLAY: 6400s							
VEHICLES	6430	-	-	-	-	-	-
EQUIPMENT	6440	-	10,277	-	34,000	44,277	6,500
FURNITURE/FIXTURES	6450	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	6460	-	-	-	-	-	6,000
SUBTOTAL		\$ -	\$ 10,277	\$ -	\$ 34,000	\$ 44,277	\$ 12,500
DEBT SERVICES: 6500s							
PRINCIPAL	6510	-	8,400	15,585	54,756	78,741	50,923
INTEREST	6520	-	-	-	-	-	-
SUBTOTAL		\$ -	\$ 8,400	\$ 15,585	\$ 54,756	\$ 78,741	\$ 50,923
TOTAL BUDGET		\$ 600	\$ 280,298	\$ 219,720	\$ 117,600	\$ 618,218	\$ 437,580

TOWN OF WISTER, OKLAHOMA

**DEPARTMENTAL BUDGET
SUMMARIES**

FY 22/23

DEPARTMENT BUDGET SUMMARY				
DEPARTMENT: GENERAL GOVERNMENT			GENERAL	FY 22-23
EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT BUDGET FY 21-22	CURRENT YEAR ACTUAL TO DATE 4-30-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	68,209	78,382	77,023	140,660
MATERIALS & SUPPLIES	35,749	59,436	23,378	39,150
OTHER SERVICES & CHARGES	88,193	88,908	238,376	82,411
CAPITAL OUTLAY	965	4,500	22,633	10,277
DEBT SERVICE	8,876	6,705	6,670	8,400
TOTAL	<u>201,992</u>	<u>237,931</u>	<u>368,080</u>	<u>280,898</u>
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENT)		<u>FY 20-21</u> 2.0	<u>FY 21-22</u> 2.0	<u>FY 22-23</u> 1.0
FY 22-23 PROPOSED CHANGES IN SERVICE:				
CAPITAL OUTLAY:				
DEBT SERVICE				
CITY WORK TRUCK				

DEPARTMENT BUDGET SUMMARY				
<u>DEPARTMENT: FIRE</u>			<u>GENERAL</u> <u>FY 21-22</u>	
<u>EXPENDITURE CLASSIFICATION</u>	<u>PRIOR YEAR ACTUAL FY 20-21</u>	<u>CURRENT YEAR FY 21-22</u>	<u>CURRENT YEAR ACTUAL TO DATE 4-30-22</u>	<u>BUDGET YEAR FY 22-23</u>
PERSONAL SERVICES	1,868	1,200	1,020	1,600
MATERIALS & SUPPLIES	5,427	5,984	4,831	11,000
OTHER SERVICES & CHARGES	24,957	15,600	13,529	16,244
CAPITAL OUTLAY	16,162	22,000	17,508	34,000
DEBT SERVICE	15,309	25,549	12,296	54,756
TOTAL	63,724	70,333	49,184	117,600
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)		<u>FY 20-21</u> 15.0	<u>FY 21-22</u> 15.0	<u>FY 22-23</u> 18.0
FY 22-23 DEBT SERVICE: NOTES VEHICLES CAPITAL OUTLAY: EQUIPMENT				

DEPARTMENT BUDGET SUMMARY				
<u>DEPARTMENT: CLERK</u>			<u>GENERAL</u>	<u>FY 22-23</u>
EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT BUDGET FY 21-22	CURRENT YEAR ACTUAL TO DATE 4-30-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	0	0	0	0
MATERIALS & SUPPLIES	0	0	0	0
OTHER SERVICES & CHARGES	600	600	500	600
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL	600	600	500	600
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)		FY 20-21 0.5	FY 21-22 0.5	FY 22-23 0.5
FY 22-23 PROPOSED CHANGES IN SERVICE:				
CAPITAL OUTLAY:				

DEPARTMENT BUDGET SUMMARY				
<u>DEPARTMENT: POLICE</u>			<u>GENERAL</u>	<u>FY 22-23</u>
EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT BUDGET FY 21-22	CURRENT YEAR ACTUAL TO DATE 4-30-22	BUDGET YEAR FY 22-23
PERSONAL SERVICES	117,703	134,140	78,331	158,811
MATERIALS & SUPPLIES	15,419	35,394	17,327	15,484
OTHER SERVICES & CHARGES	26,651	14,591	37,302	29,840
CAPITAL OUTLAY	9,866	0	4,562	0
DEBT SERVICE	20,124	16,185	17,831	15,585
TOTAL	189,763	200,310	155,353	219,720
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENT)		FY 20-21	FY 21-22	FY 22-23
		3	3	3
FY 22-23				
DEBT SERVICE: VEHICLE				
CAPITAL OUTLAY: EQUIPMENT				

TOWN OF WISTER, OKLAHOMA

**DETAIL BUDGET
WORKSHEETS**

FY 22/23

**TOWN OF WISTER
FUND DESCRIPTION**

<u>FUND TITLE:</u>	<u>GENERAL FUND</u>	<u>CDBG GRANT</u>	<u>WISTER PUBLIC WORKS AUTHORITY</u>
FUND CLASSIFICATION:	General	Special Revenue	Enterprise
FUND REQUIRED BY:	State Law	Ordinance	Trust Indenture
LEGAL BUDGET REQUIRED	Yes	Yes	Yes
FUND PURPOSE:	To account for all revenues and expenditures not required to be accounted for in a separate fund. Primary operating fund of the Town.	To account for receipt of grant funds.	Established by trust indenture as public trust to finance the Town's water, sewer and garbage collection operations.
PRIMARY FUND RESOURCES:	Town Sales Tax Franchise Tax Alcoholic Bev. Tax Licenses & Permits Fines & Forfeitures Interest Income Public Works Transfers	Grant from OK Department of Commerce	Sewer Charges Interest Income Federal Grants FmHA Loan Proceeds
PRIMARY FUND USES:	Town Administration Police Operations Municipal Court Vehicle Maintenance Parks & Recreation	Planning for future capital improvements	Sewer Operations Garbage Collection Water/Sewer Improvements

TOWN OF WISTER

2022-2023

PERSONNEL COSTS BUDGET WORKSHEET

DEPT./EMPLOYEE	PRESENT SALARY	BUDGETED SALARY	SOC SEC 6.20%	MED CARE 1.45%	POLICE 13% RETIRE	HEALTH INS.	POLICE 6% Other 3% COMP.	AFLAC	LIFE INV	LIBERTY	COLONIAL	OESC 1.00%	TOTAL BENEFITS	TOTAL PERSONNEL COSTS
GENERAL FUND:														
GENERAL GOVT:														
						5% TOWN								
Encumbrance Clerk/Court Clerk - Vicki Lloyd	\$ 31,172	\$ 35,021	\$ 2,171	\$ 508	\$ 1,751	\$ 5,385	\$ 1,051	\$ 2,607	\$ -	\$ -	\$ -	\$ 350	\$ 13,823	\$ 48,844
Vacation Pay	\$ 1,299	\$ 2,189	\$ 136	\$ 32	\$ -	\$ -	\$ 66	\$ -	\$ -	\$ -	\$ -	\$ 22	\$ 255	\$ 2,444
Xmas Bonus	\$ 200	\$ 200	\$ 12	\$ 3	\$ -	\$ -	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 23	\$ 223
Total Salary - Vicki Lloyd Encumbrance Clerk	\$ 32,671	\$ 37,410	\$ 2,319	\$ 542	\$ 1,751	\$ 5,385	\$ 1,122	\$ 2,607	\$ -	\$ -	\$ -	\$ 374	\$ 14,101	\$ 51,511
Town Laborer - Dave Elder 1/2 pay	\$ -	\$ 15,631	\$ 969	\$ 227	\$ 782	\$ 8,233	\$ 469	\$ -	\$ -	\$ -	\$ 2,293	\$ 156	\$ 13,128	\$ 28,759
Vacation Pay	\$ -	\$ 992	\$ 62	\$ 14	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ 116	\$ 1,108
Xmas Bonus	\$ -	\$ 250	\$ 16	\$ 4	\$ -	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 29	\$ 279
Total Salary - Dave Elder	\$ -	\$ 16,873	\$ 1,046	\$ 245	\$ 782	\$ 8,233	\$ 506	\$ -	\$ -	\$ -	\$ 2,293	\$ 169	\$ 13,273	\$ 30,146
Code Enforcement - Part-time - Vicki Lloyd	\$ 6,000	\$ 6,000	\$ 372	\$ 87	\$ -	\$ -	\$ 180	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ 699	\$ 6,699
Janitorial- Part time Irma Morris	\$ 3,000	\$ 3,000	\$ 186	\$ 44	\$ -	\$ -	\$ 90	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ 350	\$ 3,350
Part-time Animal Control -Shawn Goad	\$ 13,680	\$ 13,680	\$ 848	\$ 198	\$ -	\$ -	\$ 410	\$ -	\$ -	\$ -	\$ -	\$ 137	\$ 1,594	\$ 15,274
Total - General/City	\$ 55,351	\$ 76,961	\$ 4,772	\$ 1,116	\$ 2,533	\$ 13,618	\$ 2,309	\$ 2,607	\$ -	\$ -	\$ 2,293	\$ 770	\$ 30,016	\$ 106,979
Street & Alley - Part-time Dept Head Dave Elder	\$ 3,600	\$ 3,600	\$ 223	\$ 52	\$ -	\$ -	\$ 108	\$ -	\$ -	\$ -	\$ -	\$ 36	\$ 419	\$ 4,019
Mosquito Spraying - Dave Elder	\$ 1,500	\$ 1,500	\$ 93	\$ 22	\$ -	\$ -	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ 15	\$ 175	\$ 1,675
Total Salary - Dave Elder Street & Alley	\$ 5,100	\$ 5,100	\$ 316	\$ 74	\$ -	\$ -	\$ 153	\$ -	\$ -	\$ -	\$ -	\$ 51	\$ 594	\$ 5,694
Street & Alley - Part time Laborer - Chase Atkins	\$ -	\$ 13,968	\$ 1,235	\$ 290	\$ -	\$ -	\$ 599	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 2,325	\$ 22,294
Total - City/Street & Alley	\$ 10,200	\$ 30,168	\$ 1,870	\$ 437	\$ -	\$ -	\$ 905	\$ -	\$ -	\$ -	\$ -	\$ 302	\$ 3,515	\$ 33,683
Total - General and Street & Alley	\$ 65,551	\$ 107,129	\$ 6,642	\$ 1,553	\$ 2,533	\$ 13,618	\$ 3,214	\$ 2,607	\$ -	\$ -	\$ 2,293	\$ 1,071	\$ 33,531	\$ 140,660

PUBLIC WORKS AUTHORITY:

WATER:

Dustin Vaughn - Manager	\$ 40,614	\$ 44,448	\$ 2,756	\$ 644	\$ 2,222	\$ 10,666	\$ 1,333	\$ 2,281	\$ 580	\$ 421	\$ 1,703	\$ 444	\$ 23,051	\$ 67,499
Vacation Pay	\$ 3,385	\$ 3,704	\$ 230	\$ 54	\$ -	\$ -	\$ 111	\$ -	\$ -	\$ -	\$ -	\$ 37	\$ 432	\$ 4,136
Xmas Bonus	\$ 500	\$ 500	\$ 31	\$ 7	\$ -	\$ -	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ 58	\$ 558
Total Salary - Dustin Vaughn Manager	\$ 44,499	\$ 48,652	\$ 3,016	\$ 705	\$ 2,222	\$ 10,666	\$ 1,460	\$ 2,281	\$ 580	\$ 421	\$ 1,703	\$ 487	\$ 23,541	\$ 72,193
Clerk - Ford	\$ 36,072	\$ 39,912	\$ 2,475	\$ 579	\$ 1,996	\$ 5,627	\$ 1,197	\$ 662	\$ -	\$ -	\$ -	\$ 399	\$ 12,934	\$ 52,846
Vacation Pay	\$ 3,006	\$ 3,326	\$ 206	\$ 48	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 33	\$ 387	\$ 3,713
Xmas Bonus	\$ 500	\$ 500	\$ 31	\$ 7	\$ -	\$ -	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ 58	\$ 558
Total Salary - Kerry Ford Water Clerk	\$ 39,578	\$ 43,738	\$ 2,712	\$ 634	\$ 1,996	\$ 5,627	\$ 1,312	\$ 667	\$ -	\$ -	\$ -	\$ 437	\$ 13,380	\$ 57,118
Laborman - Elder 1/2 pay	\$ 27,422	\$ 15,631	\$ 969	\$ 227	\$ 782	\$ 8,233	\$ 469	\$ -	\$ -	\$ -	\$ 2,293	\$ 156	\$ 13,128	\$ 28,759
Vacation Pay	\$ 2,856	\$ 992	\$ 62	\$ 14	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ 116	\$ 1,108
Xmas Bonus	\$ 500	\$ 250	\$ 16	\$ 4	\$ -	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 29	\$ 279
Total Salary - Dave Elder	\$ 30,778	\$ 16,873	\$ 1,046	\$ 245	\$ 782	\$ 8,233	\$ 506	\$ -	\$ -	\$ -	\$ 2,293	\$ 169	\$ 13,273	\$ 30,146
Total - Water	\$ 114,855	\$ 109,263	\$ 6,774	\$ 1,584	\$ 5,000	\$ 24,526	\$ 3,278	\$ 2,943	\$ 580	\$ 421	\$ 3,995	\$ 1,093	\$ 50,194	\$ 159,457

2022-2023
 PERSONNEL COSTS BUDGET WORKSHEET

DEPT./EMPLOYEE	BUDGETED SALARY	SOC SEC 6.20%	MED CARE 1.45%	POLICE 13% RETIRE	HEALTH INS.	POLICE 6% Other 3% COMP. AFLAC	LIFE INV	LIBERTY	COLONIAL	OESC 1.00%	TOTAL BENEFITS	TOTAL PERSONNEL COSTS
GENERAL FUND: GENERAL GOVT:												
POLICE:												
Police Chief- COOPER (\$3320) per month	\$ 39,840	\$ 2,470	\$ 578	\$ 5,179	\$ 6,038	\$ 2,390	\$ -	\$ -	\$ -	\$ 398	\$ 17,053	\$ 56,893
Vacation Pay	\$ 1,660	\$ 103	\$ 24	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 17	\$ 243	\$ 1,903
Holiday Pay	\$ 1,500	\$ 93	\$ 22	\$ -	\$ -	\$ 90	\$ -	\$ -	\$ -	\$ 15	\$ 220	\$ 1,720
Xmas Bonus	\$ 100	\$ 6	\$ 1	\$ -	\$ -	\$ 6	\$ -	\$ -	\$ -	\$ 1	\$ 15	\$ 115
Total Salary Police Chief	\$ 43,100	\$ 2,672	\$ 625	\$ 5,179	\$ 6,038	\$ 2,586	\$ -	\$ -	\$ -	\$ 631	\$ 17,521	\$ 60,631
Full-time Police SHAWN (\$2520) per month) NO RETIREMENT	\$ 30,240	\$ 1,875	\$ 438	\$ -	\$ 4,800	\$ 1,814	\$ -	\$ -	\$ -	\$ 302	\$ 9,230	\$ 39,470
Vacation Pay	\$ 550	\$ 34	\$ 8	\$ -	\$ -	\$ 33	\$ -	\$ -	\$ -	\$ 6	\$ 81	\$ 631
Holiday Pay	\$ 1,000	\$ 62	\$ 15	\$ -	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ 10	\$ 147	\$ 1,147
Xmas Bonus	\$ 50	\$ 3	\$ 1	\$ -	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ 1	\$ 7	\$ 57
Total Salary	\$ 31,840	\$ 1,974	\$ 652	\$ -	\$ 4,800	\$ 1,910	\$ -	\$ -	\$ -	\$ 318	\$ 9,465	\$ 41,395
Full-time Police (\$1,875) per month)	\$ 22,500	\$ 1,395	\$ 326	\$ 2,925	\$ 4,800	\$ 1,350	\$ -	\$ -	\$ -	\$ 225	\$ 9,476	\$ 31,976
Vacation Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Holiday Pay	\$ 750	\$ 47	\$ 11	\$ -	\$ -	\$ 45	\$ -	\$ -	\$ -	\$ 8	\$ 110	\$ 860
Xmas Bonus	\$ 50	\$ 3	\$ 1	\$ -	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ 1	\$ 7	\$ 57
Total Salary	\$ 23,300	\$ 1,445	\$ 338	\$ 2,925	\$ 4,800	\$ 1,398	\$ -	\$ -	\$ -	\$ 233	\$ 9,603	\$ 34,438
Part Time - FRANK PLUS ONE	\$ 21,312	\$ 476	\$ 111	\$ -	\$ -	\$ 451	\$ -	\$ -	\$ -	\$ 77	\$ 1,125	\$ 22,437
Total - Police	\$119,552	\$ 6,567	\$ 1,536	\$ 8,104	\$ 15,638	\$ 6,355	\$ -	\$ -	\$ -	\$ 1,059	\$ 39,259	\$ 158,811

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Accrual Basis

TOWN OF WISTER
Profit & Loss Budget Overview
 July 2022 through June 2023

	Jul '22 - Jun 23
Income	
GENERAL OPERATING FUND	
AMERICAN RESCUE COVID FUNDS	0.00
CITY TAX COLLECTED	
SALES TAX	152,000.00
USE TAX	24,000.00
CIGARETTE TAX	2,500.00
Total CITY TAX COLLECTED	178,500.00
FRANCHISE FEES	
ELECTRIC FRANCHISE TAX	16,500.00
ALCOHOL BEVERAGE TAX	16,000.00
AOG FRANCHISE TAX	3,900.00
ALLTEL FRANCHISE	0.00
Total FRANCHISE FEES	36,400.00
BUSINESS PERMITS COLLECTED	
OCCUPATIONAL BEVERAGE TAX	2,300.00
TOWN DISPENSARY FEE	0.00
Total BUSINESS PERMITS COLLECTED	2,300.00
ANIMAL CONTROL	
ANIMAL IMPOUND FEES	198.00
Total ANIMAL CONTROL	198.00
STREET & ALLEY INCOME	
USE TAX - STREET & ALLEY	48,000.00
MOTOR VEHICLE TAX	8,700.00
GASOLINE TAX	3,000.00
Total STREET & ALLEY INCOME	59,700.00
PAVILLION RENT	3,500.00
INTEREST INCOME	250.00
CANS/FAX/COPY/NOTARY FEES	50.00
Total GENERAL OPERATING FUND	280,898.00
FIRE DEPT	
FIRE DEPT-SALES TAX	50,000.00
FIRE DEPT CITY SALES TAX	30,000.00
RURAL FIRE ASSOCIATION	15,100.00
FIRE RUNS	6,500.00
FIRE DEPT - OTHER INCOME	6,000.00
FUND BALANCE	10,000.00
Total FIRE DEPT	117,600.00
POLICE DEPT	
POLICE DEPT - SALES TAX	50,000.00
COURT FUND TRANSFERS	85,000.00
ABERDEEN COLLECTIONS	12,000.00
POLICE CITY FUNDS	30,000.00
FUND BALANCE	42,720.00
Total POLICE DEPT	219,720.00
Total Income	618,218.00

TOWN OF WISTER
Profit & Loss Budget Overview
 July 2022 through June 2023

	Jul '22 - Jun 23
Expense	
CITY OPERATING EXPENSE	
CITY PAYROLL EXPENSES	
CITY WAGES	54,281.00
A/C SALARIES & WAGES	13,680.00
CODE ENFORCEMENT - SALARIES	6,000.00
JANITORIAL SALARIES	3,000.00
EMPLOYERS FICA/MED TAX	8,195.00
HEALTH	13,618.00
RETIREMENT CITY MATCH	2,533.00
AFLAC	2,607.00
STATE UNEMPLOYMENT TAX	1,071.00
WORKMANS COMP	2,309.00
COLONIAL LIFE	2,293.00
Total CITY PAYROLL EXPENSES	109,587.00
CITY PERSONNEL EXPENSES	
COUNCIL FEES	5,400.00
CELL PHONES	0.00
BONDS	250.00
TRAINING	1,500.00
UNIFORMS	500.00
Total CITY PERSONNEL EXPENSES	7,650.00
OUTSIDE SERVICES	
CONTRACTED SERVICES	1,000.00
CONDEMNED PROPERTY/CLEANUP	17,861.00
Total OUTSIDE SERVICES	18,861.00
CITY REPAIRS	
BUILDING REPAIR/MAINTENANCE	3,000.00
EQUIPMENT	2,500.00
EQUIPMENT REPAIR	1,000.00
Total CITY REPAIRS	6,500.00
CITY OFFICE	
LEGAL/ACCOUNTING	12,200.00
OFFICE SUPPLIES	8,000.00
DUES	500.00
OFFICE EQUIPMENT	2,500.00
PETTY CASH	1,300.00
Total CITY OFFICE	24,500.00
INSURANCE	
LIABILITY	5,000.00
PROPERTY	4,000.00
HEALTH INS REIMB	0.00
Total INSURANCE	9,000.00
UTILITIES	
VIP PHONE SERVICES	2,900.00
A.E.P. CITY HALL	7,200.00
WINDSTREAM CITY HALL	4,000.00
AOG CITY	1,500.00
Total UTILITIES	15,600.00
CITY OTHER DEPARTMENTS	
MEAL PROGRAM	0.00
PARK & REC. MAINT	2,400.00
PAVILION	1,200.00
EMERGENCY MANAGEMENT	1,800.00
Total CITY OTHER DEPARTMENTS	5,400.00

TOWN OF WISTER
Profit & Loss Budget Overview
 July 2022 through June 2023

	Jul '22 - Jun 23
MISCELLANEOUS	
N/P TOWN TRUCK	8,400.00
PROOF OF PUBL./ADDS RUN/ETC	500.00
Total MISCELLANEOUS	8,900.00
ANIMAL CONTROL	
SUPPLIES	1,200.00
Total ANIMAL CONTROL	1,200.00
LIBRARY	
LIBRARY DUMPSTER	0.00
LIBRARY INSURANCE	0.00
LIBRARY UTILITIES	4,000.00
Total LIBRARY	4,000.00
STREET & ALLEY	
S & A - SALARIES & WAGES	30,168.00
S&A - WORKERS COMP	905.00
S&A - N/P EQUIPMENT	0.00
S&A - EQUIPMENT	5,277.00
S&A - FUEL/MAINTENANCE	4,000.00
S&A - REPAIR & MAINT.	20,850.00
S&A - A.E.P.\STREET LIGHTS	6,000.00
S&A- CONTRACTED SERVICES	1,500.00
S&A TRASH DISPOSAL	1,000.00
Total STREET & ALLEY	69,700.00
Total CITY OPERATING EXPENSE	280,898.00
FIRE DEPT EXPENSE	
FIRE PERSONNEL FEES	
FD-FIREMAN FEES	6,000.00
FD-FIRE DISPATCH FEES	0.00
F-BUNKER GEAR & CLOTHING	5,894.20
FD-STATE PENSION FUND	1,600.00
FD-TRAINING/SEMINARS	1,000.00
Total FIRE PERSONNEL FEES	14,494.20
FIREFIGHTING EQUIPMENT	
FD-EQUIPMENT PURCHASES	20,000.00
FD-RURAL FIRE EXPENSE	14,000.00
Total FIREFIGHTING EQUIPMENT	34,000.00
FIREFIGHTING VEHICLE EXPENSES	
FD-N/P FIRE VEHICLE PURCHASE	54,755.80
FD-FUEL/MAINT	11,000.00
FD-FIRE VEHICLE STATE INSURANCE	0.00
Total FIREFIGHTING VEHICLE EXPENSES	65,755.80
FIRE DEPARTMENT OTHER EXPENSES	
FD-COMMUNITY SUPPORT	750.00
FD-GRANT SPENDING	0.00
FD-PROOF OF PUB	0.00
FD-FIRE FIGHTERS ASSOCIATION	1,100.00
FD-MISC	1,500.00
FIRE DEPARTMENT OTHER EXPENSES - Other	0.00
Total FIRE DEPARTMENT OTHER EXPENSES	3,350.00
Total FIRE DEPT EXPENSE	117,600.00

TOWN OF WISTER
Profit & Loss Budget Overview
 July 2022 through June 2023

	Jul '22 - Jun 23
POLICE DEPT EXPENSE	
POLICE OFFICER EXPENSES	
PD- SALARIES & WAGES	119,552.00
PD - FICA MATCH	8,103.00
PD- STATE OF OKLAHOMA PENSION	8,104.00
PD-BCBS HEALTH INSURANCE	15,638.00
PD-WORKERS COMP	6,355.00
PD-SUTA - STATE UNEMPLOYMENT	1,059.00
Total POLICE OFFICER EXPENSES	158,811.00
POLICE VEHICLE EXPENSES	
PD-N/P VEHICLE PURCHASE	15,585.00
PD-FUEL/MAINT	12,000.00
PD-VEHICLE REPAIRS	3,000.00
PD-CARWASH QUARTERS	240.00
PD-RESERVE VEHICLE PURCHASE	0.00
Total POLICE VEHICLE EXPENSES	30,825.00
POLICE OFFICE EXPENSES	
PD-LEFLORE COUNTY DISPATCH SERV	3,234.00
PD-PUBLICATIONS	300.00
PD-OFFICE SUPPLIES	250.00
PD-ALLTELIPOLICE	2,000.00
Total POLICE OFFICE EXPENSES	5,784.00
POLICE OTHER EXPENSES	
PD-MISC	2,600.00
PD-POLICE K9	0.00
PD-SUPPLIES	0.00
PD-COMMUNITY SUPPORT	400.00
PD-TRAINING	500.00
PD-UNIFORMS	1,000.00
MUNICIPAL COURT EXPENSE	
PD- COLLECTION AGENCY/ ABERDEEN	3,500.00
PD-JUDGE FEE	4,800.00
PD-JAIL FEES	8,000.00
PD-CLEET FEES	3,500.00
PD-OSBI FEES	0.00
PD-AFI FEES	0.00
PD-REFUNDS	0.00
Total MUNICIPAL COURT EXPENSE	19,800.00
Total POLICE OTHER EXPENSES	24,300.00
Total POLICE DEPT EXPENSE	219,720.00
Total Expense	618,218.00
Net Income	0.00

WISTER PUBLIC WORKS AUTHORITY
Profit & Loss Budget Overview
 July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
WATER/SEWER/TRASH REVENUE	
WATER SERVICES	280,000.00
SEWER SERVICES	82,500.00
TRASH SERVICES	54,000.00
Total WATER/SEWER/TRASH REVENUE	416,500.00
LATE FEES	
WATER LATE FEES	8,500.00
SEWER LATE FEES	5,000.00
TRASH LATE FEES	4,000.00
Total LATE FEES	17,500.00
RECONNECT FEES COLLECTED	1,200.00
TAPS	
WATER TAPS	1,400.00
SEWER TAPS	800.00
Total TAPS	2,200.00
RETURNED CHECK CHARGE	100.00
INTEREST INCOME	80.00
Total Income	437,580.00
Expense	
N/P CSB COVID WATERLINE UPGRADE	15,600.00
ADMINISTRATION	
PAYROLL EXPENSES	
SALARIES & WAGES	109,263.00
EMPLOYERS FICA/MED TAX	8,358.00
STATE UNEMPLOYMENT TAX	1,093.00
RETIREMENT PAID	5,000.00
HEALTH INSURANCE	24,526.00
WORKMANS COMP	3,278.00
LIBERTY W/H	421.00
COLONIAL LIFE	3,995.00
AFLAC W/H	2,943.00
LIFE INVESTORS	580.00
Total PAYROLL EXPENSES	159,457.00
TRASH CONTRACTED SERVICES	62,000.00
Total ADMINISTRATION	221,457.00
CSB-SEWER PUMP LOAN	10,003.80
N/P COMMUNITY RESOURCE GROUP/SE	25,319.16
WATER EXPENSES	
WATER PURCHASES	75,000.00
WATER UPGRADES	3,000.00
WATER - OPERATING SUPPLIES	20,927.04
WATER-CONTRACT SERVICES	1,000.00
WATER TESTING	6,000.00
WATER EQUIPMENT PURCHASES	2,000.00
FUEL/MAINTENANCE	3,000.00
Total WATER EXPENSES	110,927.04
SEWER EXPENSES	
SEWER UPGRADES	3,000.00
SEWER SERVICES	2,500.00
SEWER REPAIRS	1,500.00
SEWER EQUIPMENT PURCHASES	3,500.00
SEWER ELECTRIC	7,200.00
SEWER OPERATING SUPPLIES	2,500.00
Total SEWER EXPENSES	20,200.00

WISTER PUBLIC WORKS AUTHORITY
Profit & Loss Budget Overview
 July 2022 through June 2023

	Jul '22 - Jun 23
OFFICE	
EQUIPMENT PURCHASES	1,000.00
REPAIR/MAINTENANCE	1,500.00
SUPPLIES	1,200.00
POSTAGE	2,460.00
RETURNED CHECKS	
BANK FEE RETURNED CHECKS	125.00
RETURNED CHECKS - Other	48.00
Total RETURNED CHECKS	173.00
Total OFFICE	6,333.00
UTILITIES	
VIP PHONE SERVICES	2,890.00
GAS	1,500.00
TELEPHONE	0.00
Total UTILITIES	4,390.00
INSURANCE	
LIABILITY	4,000.00
PROPERTY INSURANCE	4,000.00
BONDS	100.00
Total INSURANCE	8,100.00
VEHICLE PURCHASE	0.00
UNIFORMS	250.00
LICENSES	3,500.00
LEGAL/ACCOUNTING	5,500.00
EMPLOYEE TRAINING	500.00
CELL PHONES	1,000.00
MISCELLANEOUS	0.00
ADVERTISING	500.00
OTHER CONTRACTED SERVICES	0.00
Reconciliation Discrepancies	0.00
CONTRACTED SERVICES	4,000.00
INTEREST	0.00
GRANT SPENDING	
WATER	0.00
SEWER	0.00
GRANT SPENDING - Other	0.00
Total GRANT SPENDING	0.00
Total Expense	437,580.00
Net Ordinary Income	0.00
Other Income/Expense	
Other Income	
MISC REVENUE	0.00
Total Other Income	0.00
Other Expense	
METER DEPOSIT	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	0.00